



RUNNING MAN COMMUNITY ASSOCIATION

P.O. BOX 2114

Poquoson, Virginia 23662

December 1, 2021

To All Running Man Homeowners:

This letter is to inform you that the annual Running Man Community Association, Inc. (RMCA) assessment will remain the same for the 2022 calendar year at **\$210.00** per lot owned. Annual assessment payments are due **January 1st** each year. Any assessment payment which is not paid within 30 days will be delinquent.

Your **2022** annual assessment payment should be submitted as follows:

- Payment is due and payable by **January 1, 2022, and will be considered delinquent if not received by January 31, 2022.**
- Make checks payable to **RMCA** in the amount of **\$210.00.**
- Mail to:           Running Man Community Association  
                          P.O. Box 2114  
                          Poquoson, VA 23662
- Please include your Running Man street address on your check to ensure proper credit to your account.
- All payments via online banking, personal check, cashier's check, or money order must be postmarked by **January 31, 2022** and submitted for the full **2022** assessment amount of **\$210.00** to be considered on time.
- Failure to pay your assessment in full by the deadline may result in your account being turned over to our attorney for collections. The initial charge for the demand letter from our attorney will be \$192.00, and this amount will be added to your account. Such amounts are your responsibility under the governing documents of the RMCA. Legal fees and costs shall continue to accrue as additional collections efforts are taken until such amount is paid in full.
- To avoid additional charges and/or collections actions, including, but not limited to, the filing of a memorandum of lien against your lot, please make your payment on time.

**Note:** The RMCA will **not** send multiple reminder letters.

Thank you in advance for your assistance.

*RMCA Board*